



## Auction Donation Form

Donor name \_\_\_\_\_

Name to acknowledge \_\_\_\_\_

Organization \_\_\_\_\_

Org. Contact \_\_\_\_\_ Phone \_\_\_\_\_

Org. URL \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Description of item(s) donated (including dates if tickets are being donated)

Donor estimated value of items (optional) \$ \_\_\_\_\_

Send or deliver auction items to Alice Warren at the address below **by February 1, 2019**. For intangible items (e.g., a tour or tasting), provide a letter describing the gift, including contact information for arrangements, date/time restrictions, and expiration (if any).

Please mail or scan and email this form to:

Alice Warren  
D&A Communications, Inc.  
1388 Sutter St., Ste. 1200  
San Francisco, CA 94109

E | Alice@davis-pr.com  
T | 415-792-6055

### Thank you for donating!

You and/or the donor organization will be recognized in the Holiday Party program, our monthly newsletter and on our website (sfprrt.org). All funds raised from your donation will go to the SF PRRT's Philip M. McComb Scholarship Program, which provides scholarships to Bay Area students in the field of communications.

Note: Contributions to section 501(c)(6) organizations are not deductible as charitable contributions on the donor's federal income tax return. They may be deductible as trade or business expenses if ordinary and necessary in the conduct of the taxpayer's business.